

**March 21, 2013**  
10:00 a.m.

## **Minutes**

### **Rockdale County Board of Assessors Meeting**

#### **I. Call to Order**

E. Lamar Sims, Chairman of the Board of Assessors, called the work session meeting of the Rockdale County Board of Assessors to order at 10:00AM in the BOA's conference room of the Milstead Avenue Complex. Board members present were: E. Lamar Sims, Lynn Cumbie, and Will Barkley. Also present was Brittany Elliott, Recording Secretary.

#### **II. Public Concern**

- A. Alfreda Armstrong 014001002H requested a reinstatement of her 2012 Homestead. Due to the information provided, and the discussion that took place, Lynn Cumbie made a motion seconded by Will Barkley that there will be no change in the decision to remove the 2012 Homestead. The motion carried unanimously.
- B. Zach Simmons 093D010143 & 093D010144 was not in attendance, so no action was taken.

#### **III. Review of Minutes**

- A. There were no concerns regarding the March 7, 2013 Minutes.

#### **IV. New Business**

- A. Due to lack of necessity, the Executive Session was canceled.
- B. Chairman Sims stated that the Formulation of Procedures for Motor Vehicle Appeals was still in the process of being completed.
- C. Chairman Sims stated that the restructuring of the Administrative staff was going to include having all administrative personnel, including the new employee, training in all administrative areas, but each employee would have their own specialty (i.e. Deeds, Homesteads, Appeals, Motor Vehicle Appeals, etc.)

#### **V. Other Concerns**

- A. Chairman Sims, along with Lynn Cumbie and Will Barkley, decided that 2013 Assessment Notices will be mailed out on April 26, 2013. The shutdown date will be April 5, 2013 and notices will be sent to the vendor on April 19, 2013. Taxpayers will have from April 26, 2013 until June 10, 2013 to appeal their notices. On June 20, 2013, the digest will be submitted to the Rockdale County Tax Commissioners Office.

#### **VI. Adjournment**

- A. Lynn Cumbie made a motion that was seconded by Will Barkley to adjourn the meeting at 10:52 a.m. The motion was carried unanimously.